



Internal Quality Assurance Cell (IQAC)

D. S. College, Katihar (Bihar)

(A NAAC Accredited Constituent College under Purnea University, Purnia)

Minutes of the IQAC meeting held on 5 September, 2019 at 2 pm in the Committee Room

Members Present:

- | | |
|-----------------------------------|------------------------------------|
| 1. Prof. Ashok Kumar Singh | Principal & Coordinator, IQAC |
| 2. Dr. Mihir Kumar Thakur | Associate Professor & Member, IQAC |
| 3. Prof. Sailendra Kumar Upadhyay | Associate Professor & Member, IQAC |
| 4. Mr. Sumit Singha | Assistant Professor & Member, IQAC |

Members Absent:

- | | |
|--------------------------------|---|
| 1. Dr. Upendra. K. S. Kushwaha | Assistant Professor & External Member, IQAC |
| 2. Prof. Kishlay Kishor | Assistant Professor & External Member, IQAC |

Minutes:

1. The minutes of the previous meeting held on 18 July, 2019 were confirmed.
2. The following issues were discussed:
 - i. **Periodic Meeting with Stakeholders:** To make the coordination process in the College smooth, the IQAC held periodical meetings/discussions with faculty, non-teaching staff, students and student societies. The objective of such meetings was to apprise the constituent units of the college of the functioning of the IQAC and to enhance the feedback and coordination process. This also facilitated the timely collation of data pertaining to various activities of the departments and enabled IQAC to execute its function of centralizing key information of the Institution and ensuring proper documentation of activities/programmes in the College.
 - ii. **IT related facility for Faculty:** The IQAC in its previous meeting deliberated on making the IT related facility available for the faculty of the college to promote research and improve quality. An exclusive area of 180 square ft. in the library with ten desk top computers is made available for this purpose. The faculties are further encouraged to make use of the free wifi facility for the purpose surfing, browsing and other IT related activities.
 - iii. **Formation of Academic Standards Committee:** An Academic Standards Committee has been constituted to look into the results of the college students in various university examinations. The committee in its maiden review has found that there were twenty five candidates who appeared for the P.G. 2nd

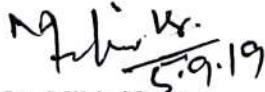
Semester Examination of Purnea University, Purnia from our college. Out of the said twenty five students twenty three passed the examination with two students securing A++ and seven others A+. While looking into the causes of the failure of two students the committee found out that while one student did not turn up for the Internal Assessment the other dropped out.

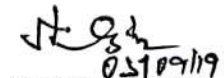
- iv. **Institutional Responsibility for Community Outreach Programmes:** D.S. College, Katihar is committed to inculcate moral values and a sense of responsibility among the students for their holistic growth. To achieve this goal our institution has three dedicated NSS units and an NCC unit. **National Service Scheme (NSS)** devoted to service of Nation with the motto "Not me but You" is a vital channel in the college in creating networks with needy communities. Activities organized under NSS effectively turn the students towards the society to which they belong. So far, in 2019, all the three units of the college jointly observed the national Integration day, Swachhhta Pakhwara, and 'Ek Bharat Shresth Bharat'. Many programmes like visiting a live water body, making people aware about the hazards of single use plastic, etc. are organized.

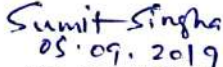
Major Extension and Outreach Programmes conducted by NCC in and outside college in the last completed academic year include, Campaign against Drug Addiction, Swachhta Abhiyan, etc. Under "Swachh Bharat Abhiyaan" initiated by the government, our faculty members and student are regularly involved, keeping the college and outside areas clean.


- v. **Initiatives to Boost Sports facilities:** The IQAC felt an urgent need to augment the existing sports facilities of the college keeping in view the forthcoming inter-college games and sports of Purnea University, Purnia.
- vi. **Creation of an Ecosystem for the Generation and Transfer of Knowledge:** It is resolved that the IQAC will create an ecosystem for the generation and transfer of knowledge.
- vii. **Library Automation:** The IQAC decided on phase-wise doing away with the manual management of the library. It is felt that the availability of books, journals and other facilities should be hassle-free.

The meeting came to an end with vote of thanks to the chair.


5.9.19
Dr. Mihir Kumar
Thakur
Member, IQAC


05/09/19
Prof. Shailendra
Kumar Upadhyay
Member, IQAC


05.09.2019
Mr. Sumit Singha
Member, IQAC


Prof. Ashok Kumar
Singh
Principal &
Coordinator, IQAC