

**Minute of the IQAC meeting held on 27.01.2022 at 3 pm in the IQAC**

**Members Present:**

- 1.
2. Prof. (Dr.) Sanjeeva Kumar Chairman, IQAC & Principal
3. Sumit Singha Coordinator, IQAC
4. Dr. Swami Nandan Member, IQAC
5. Dr. Bipasa Raha Member, IQAC
6. Prof. Dr. Murari Prasad Member, IQAC

**Member Absent:**

1. Dr. Mohan Kasula Member, IQAC

**Minutes:**


1. The minutes of the previous meeting held on 14 September, 2021 were confirmed.
2. The following issues were discussed:
  - i. **Creation of Faculty Database:** The IQAC decides to take initiative to create a dedicated Faculty database to keep all the faculty related data in one digital platform which can be used for multiple purposes in a hassle free manner.
  - ii. **Ensuring greater participation of the students in policy-making by providing more space for their representation:** It has been decided that greater participation of the students in policy-making may be ensured by providing more space for their representation. But, as the body of elected student representatives in the institute has presently become defunct, it is decided that the initiative may be taken as and when an elected body of student representatives comes into place.

The meeting came to an end with vote of thanks to the chair.

 27/01/2022  
Prof. Sanjeeva Kumar Chairman, IQAC

 Swami Nandan  
Dr. S. Nandan Member, IQAC

 Bipasa Raha  
Dr. B. Raha Member, IQAC

 Dr. M. Kasula Member, IQAC

 Prof. Dr. M. Prasad Member, IQAC

 Sumit Singha  
27.01.2022  
Sumit Singha Coordinator, IQAC