



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>D . S . COLLEGE</b>
• Name of the Head of the institution	<b>DR. SANJAY KR SINGH</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>06452247062</b>
• Mobile no	<b>9431867283</b>
• Registered e-mail	<b>dscollegebnmu@gmail.com</b>
• Alternate e-mail	<b>dsdata1953@gmail.com</b>
• Address	<b>D . S . COLLEGE KATI HAR</b>
• City/Town	<b>KATI HAR</b>
• State/UT	<b>BIHAR</b>
• Pin Code	<b>854105</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>CONSTITUENT</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	PURNEA UNIVERSTIY, PURNIA				
• Name of the IQAC Coordinator	DR. Veena Rani				
• Phone No.	8789950782				
• Alternate phone No.	8789950782				
• Mobile	9931009180				
• IQAC e-mail address	iqacdscktr@gmail.com				
• Alternate Email address	oshovin_veena@yahoo.co.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://dscollegekatihar.in/images/pdf/2021-22-AQAR.pdf">https://dscollegekatihar.in/images/pdf/2021-22-AQAR.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.dscollegekatihar.in/PDF_file/Academic-calendar-of-PUP.pdf">https://www.dscollegekatihar.in/PDF_file/Academic-calendar-of-PUP.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.54	2020	14/02/2020	13/02/2025
<b>6.Date of Establishment of IQAC</b>			19/04/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
D.S COLLEGE KATI HAR	NIL	NIL	2022	0	
D.S COLLEGE KATI HAR	NIL	NIL	2023	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1.The IQAC has taken initiatives to engage students in co-curricular activities through socially relevant programmes undertaken through NCC and NSS of the college.While NSS undertook camps in three different blocks to create awareness and educate about social issues.We conducted programmes such as medical camp for eye checkup,dental check up,audiometry test,blood group test,health and hygiene test for girl students and women,camps for divyangs for locomoter disability;Further cleanliness drive,tree plantation,creating awareness about government promotional initiatives for startups,fire fighting awareness cum demonstration programmes etc.The programmes brought college community to work closely with sections of the society .Such initiatives ewre useful in inculcating awareness on social issues and foster leadership qualities among students.The NCC cadets have been trained more professionally in this acedemic year.thanks to daily strenous parade and workout under expert army instructors,they are more battle-ready and devoted.They have undertaken a plethora of awareness programmes,organised walking and cycle rallies as well as tree plantation and cleanliness drives. 2.The IQAC has engaged with outside agencies including government of biharto organize preparatory classes for other backward classes(OBC) and extremely backward classes(EBC) for competitive exams such as UPSC,BPSC,SSC,Banks,Railway and Police and the college can boost of being a centre for the same.Further,the college is a study centre for universities such as IGNOU and Maulana Azad National Urdu University. These Universities are catering to a very large number</p>		

of students of the seemanchal region. 3.The IQAC through its environment committee,The NCC and NSS have undertaken programmes on environment awareness by organizing tree plantation drive.It worked in tandem with the department of forest to undertake tree plantation to commemorate 'Azadi ka Amrit Mahotsav' and also NSS camps and occasions of Independence day,Republic day,college foundation day.Iqac prompted initiatives of clean and green campus through cleanliness drive undertaken by students,installation of Large dustbins,promotion of cycling and electric vechiles etc.

4.Recognising the need to share the resources of the college with the society,the IQAC has played an instrumental role in making the playground of the college available to public residing close to the campus.This has earned a goodwill from the society.Further,several institutes or individuals training the for agniveer,Bihar police and Various recruitments under sports category have been allowed to conduct the said training within the campus.They have been provided with space for safe storage of their accessories as well. 5.The IQAC has taken a big leap in introducing digital administration to promote ease of working as well as reducing the use of paper.The idea mooted by IQAC in this direction has been worked upon and the necessary paper work has been almost completed.The IQAC is all set to intoude the same in the next academic year.The digital initiative will be usefull in preparation of character certificate,Bonafide certificate,Testimonial,college leaving certificate(CLC),Admission and registration of students,Fee structure for student credit card provided by state government to SC,ST,OBC girl students and other students,Fee collection receipts(FCRs),Daily collection receipts(DCR) and cash book etc.

## **12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
1.Capacity bulding measures	Members of the faculty were encouraged to undergo capacity building programmes in the form of orientation & refreshers and faculty development programmes (FDPs). These were enthusiastically attended by faculty members. A programme on
2. Creating robust system for digital administration & greater integration of ICT based set-up	The college being a constituent unit of Purnea University worked in tandem with the university to adopt digital administration

being developed. Filling of admission form, publication of selection list, registration, selection of papers of interest from a basket of varied choices, filling of examination forms, downloading of tabulation register (TR) and result e.t.c. are being done online and the college is forthcoming in providing information, educating the students & non-teaching members of staff and facilitating the above measures of digital administration thereby enhancing efficiency. To facilitate transparency in attendance it was decided to introduce biometric system of attendance for teaching and non-teaching members. We engaged with the university officials to create a format which will incorporate daily attendance of staff. nature of leave being availed, number of classes scheduled, number of classes engaged, number of students enrolled in the said subject or paper, number of students attending etc. The duly filled scanned copy of the format will be sent to the university daily by e-mail in order to improve efficiency and timely completion of the syllabus. The IQAC is in the process of introducing digital library facilities for students for which various stake holders are being consulted. The accounts section has significantly reduced its dependence of use of paper, instead now a lot of work is being done on computer using software like MS excel and MS

	<p>office. A window has been made functional with ICT trained staff and computer with internet &amp; other software tools to help students facing problems in ICT application in their administration related work.</p>
<p>3.Updation of the online faculty database for faculty members.</p>	<p>The faculty database was updated from time to time. The members of the staff been regularly provide their academic enrichment initiatives (FDP courses, publication etc.) to the IQAC for which a dedicated email id has been created by the username dsdata1953@gmail.com The updated data is timely uploaded online on the All india Survey on Higher Education (AISHE). Thanks to the workshop organized in the previous session, the members of the staff are now better equipped in using microsoft office and other google apps.</p>
<p>4.The innovation cell was reconstituted</p>	<p>The cell organised a workshop on the start-up programme of the government of bihar and students were seasitised regarding various funding facilities, patenting of innovative ideas etc. It was decided to request the concerned department of government of bihar to hold a programme where various start-up innovative ideas will be presented by students with awards for best entries. Students will be educated regarding various encouragement including funding initiatives of the government for such innovative ideas. Further, the departments were asked to</p>

	<p>promote research culture which may be part of the course curriculum and encourage the students to take up P.hd entrance exam of various universities. Young teaching staff members have come up to become PhD supervisors. Also, departments have been exhorting students to undergo research workshops in order to develop research acumen.</p>
<p>5. Formation of alumni association</p>	<p>The formation of alumni association is a continual process for an institution, All the members of the staff take active interest in establishing contact with alumni of the institution. The list of alumni is being collated. To this end whatsapp, telegram and Facebook platforms are being made use of. The alumni are being invited to visit the institution and measures are discussed to contribute their mite for betterment of the institution.</p>
<p>6.Ensuring greater participation of the students in policy-making by providing more space for their representation</p>	<p>While there is no provision for formation of students union, the students are regularly consulted by college administration and the departments regarding various measured being undertaken. It was decided to request departments to nominate a class representatives who will be representing the most important stake holders of the institution - the students.The framework to have student representative of both pg and ug classes and three members of the teaching staff as one consultative body has been</p>

	prepared and the same will be made functional in the next academic year once first batch of under graduate students are enrolled under CBCS scheme.
7.Getting the accounts of the college audited	Further, to improve the working of the Accounts Section a larger separate block was refurbished, and clear demarcation of work was done for staff of the accounts section. The section was provided with ICT facility and staff was hired to expedite the process of updation of record in order to prepare for exhaustive audit of accounts by the government agencies
8.Meeting with the HOD's	To enable better adaption of the new education policy (NEP) the same was discussed and debated by faculty members. The preparation for adoption of NEP is afoot and the same will be rolled out in upcoming session without any hassle or doubt. The ideas generated were to be later disseminated through organizing orientation programmes among the maiden batch of students admitted to the CBCS framework.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Development Committee	17/02/2024
<b>14.Whether institutional data submitted to AISHE</b>	



Year	Date of Submission
2022-23	28/02/2024

**15.Multidisciplinary / interdisciplinary****16.Academic bank of credits (ABC):****17.Skill development:**

\* Digitilization of examination department starting from online registration to result has been pursued and achived successfully

\* The Process of issuance of certificates and testimonials has been stremlined successfully to the satisfaction of the students. Automation of general administration is under progreess under the new action plan of 2023-24 on the ininitave of IQAC

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Teachers apply bilingual approach as their instuction strategy in the class.Students come from diverse background and they require to be addressed mostly in hindi.So teachers combine both english and hindi to make the topic reach a wider audience.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

While their is no full proof established norm or system to come to a conclusion on outcome based education,the teachers focus on application of the theory taught.Students are regularly consulted to give their feedback on the curricullum or the lesson taught in order to make their performance better. While their result is analysed (utilizing the tabulation report ;TR) to gauge their improvement, they are also encouraged to go for higher education and face competitive exams to prove the successful outcome of the training in the class.

**20.Distance education/online education:**

While our institution /University does not have provision for education in the distance mode; our college serve as a study centre for Indira Gandhi National Open University(IGNOU) as well as Maulana Azad National Urdu University(MANUU) which follow the distance mode of education.However with changing times students make use of tutotial material / video as an aid to enhance their competency and

knowledge .

## Extended Profile

### 1.Programme

1.1	<b>35</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>2935</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>2302</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>3145</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>26</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of sanctioned posts during the year	71
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1843242
4.3 Total number of computers on campus for academic purposes	45
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>1. A constituent unit of Purnea University, Purnia, D.S. College, Katihar follows the curriculum developed by Purnea University, Purnia. The college incorporates several action plans at various levels for the effective implementation and delivery of the curriculum. The University notification regarding the academic curriculum is further communicated to the concerned departments once received from the university itself. Keeping under consideration the expertise of the teachers of the concerned departments and the interests of the students with due consultation among the faculty members the department allocates papers. The infrastructural requirements for the effective implementation of the curriculum and the workload is determined by the staff council and existing departmental committees. The master time- table is prepared by the Time</p>	

Table committee taking into account the instructional and laboratory needs. Further each department keeping in mind the master time table prepares its own respective time table paper wise. It is also ensured that the study materials prescribed or suggested are made available to the students in the college library. It is also observed that the curriculum related references are regularly updated. Remedial classes for needy students are conducted to enable them to cope with the curriculum. The effective implementation of the curriculum is monitored by the Internal Quality Assurance Cell (IQAC).

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="#">NIL</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The University provides the academic calendar for the academic year. This is followed by the college. The dates of the end term examination of UG, end sem examination of UG (CBCS) and end sem examination of PG are declared by Purnea University, Purnia. For the purpose of continuous internal evaluation, the dates of internal examination of PG and UG (CBCS) are declared by the University. The copy of the academic calendar is uploaded in the the college website.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma**

C. Any 2 of the above

Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
14	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
00	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Department of Economics Paper:Environmental Economics:This course at PG level integrates various aspects of Economy, Environment and Development. It delves deep into environmental problems and policy issues. Paper: Environment and Ecology:This topic is covered under module 10 of paper V (UG). It discusses environment-economy linkage and methods for valuation of environmental damage, land and forest. Department of Philosophy It pertains to Western and Indian ethics. It discusses the nature of ethics and its relation to society and religion. It studies moral and non-moral action and freedom of will with the concept of right, duty, motive and intention related to ethics. Page 17/63 03-02-2024 10:50:02 Department of Hindi Paper: Dalit evam Stri Asmita:Vimarsh evam Paath:It deals with different discourses of identities such as Women, Dalit, Tribal, their origin and development in Hindi Literature. Common Papers for All PG Courses AECC-I(Environmental Sustainability and Swachh Bharat Abhiyan Activities):It engages the students to aware the consequences of environmental plunder and need for sustainable development. The college takes up various activities to instil moral values. AECC-II(Human Values and Professional Ethics and Gender Sensitization):This course at PG level aims at imparting knowledge about various qualities like courage, empathy, co-operation, and awares about their rights and duties.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

29

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://docs.google.com/forms/d/1VLodS-NvNpVfloWDb1Vp-zqz3jMiwwHeVMzOF448Ao8/edit#responses">https://docs.google.com/forms/d/1VLodS-NvNpVfloWDb1Vp-zqz3jMiwwHeVMzOF448Ao8/edit#responses</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://docs.google.com/forms/d/1VLodS-NvNpVfloWDb1Vp-zqz3jMiwwHeVMzOF448Ao8/edit#responses">https://docs.google.com/forms/d/1VLodS-NvNpVfloWDb1Vp-zqz3jMiwwHeVMzOF448Ao8/edit#responses</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

2935

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2302



File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The different departments of the college had adopted different methodology of education. The pedagogy adopted changes from traditional to modern and it is mostly learners friendly as the teachers generally adopt micro level interaction with the students. Doubt clearance classes are also arranged. In addition to this the weaker students are paid special attention. We have additional Self financing courses like BCA. The BCA Department has special collaboration with " Four Green Soft Pvt. Ltd." Company located at Purnea in Bihar. Our 32 students have completed their internship in this company.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2935	26

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process is mostly traditional but some elements of computer aided technologies has also been adopted by our faculties. Some of the faculties deliver their lecture through power point presentation. Some models and diagrams are also used as

teaching learning tools . The process of evaluation of students/ learners is also adopted by frequent multiple choice questions on individual basis by departmental consensus. To say, though the college does not have any uniform model except adopted by the university, the individual teachers adopt continuous evaluation process during their classes. The CIA is however conducted by the departments for post- graduation mid sem exams.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has three ICT Enabled classrooms . Majority of the teachers are using various ICT enabled tools to make the classrooms teaching more effective. The ICT tools are operational and most of the teachers are skilled enough to deliver lecture using ICT tools. This makes the classes interesting and learnercentric.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

400

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University has a regular process of evaluation. In addition to this, the college follows a transparent and robust evaluation process in terms of frequency and variety. For this, a meeting is convened by the principal of the college with all the head of departments regarding conducting internal assessment of the students on concerned department levels. All departments hold meetings with their departmental faculties, regarding internal assessment of the students. Internal assessment of the students is done by teachers by taking chapter-wise tests after completion of each chapter and moreover, monthly tests are also conducted by concerned subject faculty. Besides these, teachers ask some questions based on previous lectures to check the comprehension level of the students. Students are also asked to give presentations on different topics related to the subject through Powerpoint presentations and assignments. These types of internal checks and presentations also encourage students to attend classes on a regular basis.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

D.S.College has been following an efficient time-bound and transparent mechanism of evaluation. All the students of various departments are clearly informed through orientation programs, about the weightage of internal marks and external marks allotment and evaluation procedure, as per the regulation provided by the university. Various internal examinations are being conducted throughout the semester/year. Some of them are chapter-wise tests, assignments, topic-wise presentations, project evaluations, etc. The

evaluated answer sheet of the CIA exams are also made available to the students and their answers are also discussed. They are guided by the teachers regarding improvement in their answer sheets. Further, the grievances of the students are also addressed and some of their suggestions are adopted by individual teachers and departments. The queries related to their final result , exams , registrations are sold by the office staffs and the college administrations . after proper enquiry the cases, if fit , are forwarded to the University for redressal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course outcomes of each of the PG level courses run in the college are clearly stated in the syllabus of the concerned department. The syllabus of all the fourteen Post Graduate CBCS courses run in the college are displayed on the website for being easily accesible to both the teachers and the students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes of each of the PG level courses run in the college are clearly stated in the concened syllabus.The college , however , does not have separate mechanism for evaluation of course outcome or any other parallel. mechanism to assess the programme outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

4484

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/1VLodS-NvNpVfloWDb1Vp-zqz3jMiwvHeVMzOF448Ao8/edit#responses>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has not yet had any proper and active ecosystem for innovations and initiatives for creation and transfer of knowledge.

Although a committee for Research Council and a committee for Innovation Cell have been reconstituted in the year 2022 which later on merged into Research and Development Cell in the month of November, 2022 after the recommendation of UGC to all universities and colleges through proper channel. A proposal has been added in the budget of the college that from the year 2022-23 the registration fees for the presentation of Research Papers in Offline Seminars and Conferences will be funded by the College through proper channel. The Research and Development has a planning to propose an ecosystem for innovations and initiatives for creation and transfer of knowledge after having proper discussion and consultancy with the Principal of the College and concerned authority of Purnea University, Purnia.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00



File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

12

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are fully 3 (Three) active units of NSS and 1 (one) of NCC in D.S.College, Katihar and many extension activities have been carried out specifically by the units of NSS of D.S.College during 2022-23.

8Activities are carried out by the NSS Units of the college. The report along with the geo tag photos of each activity are mentioned in the excel sheet and add on files provide by the Coordinators of NSS and NCC units of D.S.College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1000

File Description	Documents
Report of the event	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute has adequate infrastructure and physical facilities for teaching- learning. Given below is the list of facilities available for teaching-learning as per the specified requirements of university statutory bodies: 1. Total Class rooms- 16 2. Class room with Projection System -in 3 out of the aforementioned 16 class rooms. 3. Systems -45 systems 4. Wi-Fi- Entire campus 5. Seminar Room ICT enabled-1 (in BCA department) 6. ICT enabled classroom-2 ( one in Gallery-1 and another in BCA department). 7.Total number of Laboratories-11(Physics-2, Chemistry- 2, Botany- 2, Zoology- 2, Psychology-1, BCA-1, English- 1) 8. Library-2(College Library, B.C.A. Library)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural activities:** Our college encourages cultural activities by arranging special trainers in specialized fields to guide and train

the students to participate in culutral activities. Such as one-act -play, Group dance, Dramas, Debate, Quiz, Drawing, Music, Photography, Film Screening, based on Social issues, literary events e.t.c. for these activities College has a multi-purpose hall in the ground floor of Naresh Bhavan renovated recently with a seating capacity of 200. In addition, front lawns of college are utilized for events involving large gatherings. Sports and Games: The college encourages Sports and exercise activities along with studies.Sports has been an integral part of the institution since its inception. There is a dedicated PhysicalTraining Instructor (PTI) who along with the college Sports Officer has a room for administrative and storage purposes.There are three playgrounds (200m x 120m, 150m x80m and 70mx50m) and an indoor hall (12m x 8m) for sports and games for students and staff. We have a gymnasium for use by students. Further, yoga classes are held for students and staffs.The college hasequipped gymnasium for students.Facilities for following sports are available in the college: Outdoor: Football, Volleyball, Cricket.

Indoor : Tykwondo, Badminton and Table Tennis.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****1843242**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library of the college which has four rooms and a central lawn has been temporarily renovated. The college has plans to build a new Library building which will be well lit, fully air conditioned with individual reading spaces for students, teachers and differently abled. The library at present does have a designated IT zone with 10 desktops with wifi facility for accessing e-resources and web browsing. This IT zone also serves as the reading room for the faculty members. The backyard of the central lawn of the library is used as the reading space for the students. Total count of books exceeds 42,000. Total carpet area of the library is 1500 sq. feet, out of which 300 sq. feet has been earmarked as reading space for students, and 150 sq. ft for teaching staff. The college has plans to make the library fully automated using ILMS. As and when the new library building is constructed and becomes functional, college will be in a position to provide OPAC facility to both students and faculty

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-developed IT Infrastructure to meet the needs of students and faculty in order to improve teaching and learning. Computers, Laptops, Scanners and a projector are amongst IT resources available at the college. Because of the epidemic, The College used google worksspace to build a virtual learning

enviroment.The College has an effective policy to create and enhance the infrastructure to facilitate effective teaching and learning which consists of ensuring optimum utilization of the space and infrastructure so that the enduser gets the best out of the available. Our institution frequently upgrades IT facilities to keep pace with the academic growth and technological advancements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1551374



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has deputed qualified officials who work in consultation with the Development Committee to look after the maintenance and upkeep of equipment and infrastructure. The Infrastructure committee and Purchase committee look after the purchase and maintenance of all IT related equipment and infrastructure. The purchase committee meets as per requirement in a year to take note of the equipment and instruments needed in laboratories, sports, furniture, fixtures and fittings. It calls for quotations from different organizations and purchases from the best bidder, sanctioned by the principal as per norms. The classrooms and laboratories are maintained by the multi-tasking staff and the laboratory staff. There are specified personnel for maintenance of the sports ground and library. There is a regular hardware maintenance computers and software needed for laboratories, offices and various departments. . Sometimes the power cuts in our area the college has 15KV Electricity Generators to ensure uninterrupted power supply. CCTVs are also maintained regularly. Services of a Professional IT company have been used for maintenance and regular up-gradation of 'College Website'.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year**

180

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to Institutional website	<a href="https://dscollegekatihar.in/">https://dscollegekatihar.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

07

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

07

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

02

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The strong academic foundation of D.s.College , katihar is reinforced by the view, that valuable skills , attributes and talents are nurtured through student participation in various

academic as well as co-curricular and extra-curricular activities . Students ' Union is the primary student body of the college. The student's Union consists of president , vice president , Secretary , Joint Secretary, Treasurer and nine central councilors (who act as link between D.S.College Student Union and its parent body Purnea University Student Union ).It iwas duly constituted through elections in the month of April, 2018.Voicing the student's problem ,members of the students union look for amicable solutions and work for the betterment of the college . They also conduct departmental inter-college festival where they get to interact with students of other colleges of Purnea University ,Purnia. The College also has a devoted NSS wing, Women's Welfare and Devlopment Cell and Equal Opportunity Cell to promote successful engagement of students in community life and support students growth and development into well- rounded citizens of the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

There is no registered and functional Alumni Association in D.S. College, Katihar as of now. Though an association was formed in the past, it remained largely in paper only. But the college is aiming towards establishing an Alumni Association in the near future and getting it registered. However, the college has many illustrious alumni, some of them being elected representative of people. They accord due importance to the college as an when any infrastructural requirement arises. They have contributed funds for the Naresh Bhavan, administrative block of the college, and the SC/ST welfare hostel. The construction work of the approach road to D. S. College from NH-131A has been done from the LAD fund of the local MLA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

D.S. College is located at Katihar which is a border district of Bihar. Located closed to eastern international border this college caters to the educational needs of varied population consisting of minorities, scheduled castes, tribes and other deprived sections. Shri Darshan Shah upon whom this institution is named, proposed for this college in 1953 with a donation of one lakh ten thousand only. D.S.College is running all three faculties arts, science and commerce since its beginning. Providing quality and affordable education to students across diverse sections of the society is the vision and mission of the college and making it an institution of excellence in the field of higher education is a challenging task. The basic vision of the institution is to provide a fraternity of

responsible citizens committed to national development in various fields, scientific endeavour and service to humanity. The institution with the mission "Sa Vidya Ya Vimuktayay" (Education liberates) is engaged in promoting and propagating higher education in the backward region. The students need to be equipped with adequate knowledge and skills to compete in the present employment market using latest learning resources and sensitising the students towards gender, social justice, environment and human rights. The college is committed to imparting education as enshrined in the vision and mission.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralisation, team leadership and participative management are core to working of D.S.College. Various Committees such as the Academic Standards committee, the sports committee etc. exist to gear up these ideals. The College enjoys greater autonomy in the implementation and formulation of policies at micro level. The head of the institution is appointed by the head of the institution and every member of the committee feels empowered with decentralized decision making at all levels viz. departmental level, student level, curricular and extra curricular society level. The aim is to instill democratic values, tolerance, inclusivity, compassion and sensitivity so that the students become responsible citizens of the country. The general body of the college is the Staff council and it also oversees all academic and other activities. With their experiences learning and challenges the conveners and members keep informing the college of implementation details and improved possibilities. The committees are all centred on making the college conducive to academic and administrative activities of the college. The IQAC maintains quality benchmark of various academic and administrative activities of the college. The quality policy is therefore based on interflow of decentralisation and student faculty interaction. The college has a culture of participative functioning which includes regular elections to the student union for various posts viz. President, General secretary, Treasurer etc. The Union is invariably consulted in many policy matters.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Digital upgradation is the need of the hour and keeping this in view the IQAC has taken necessary initiatives. The digital advancement will reduce the use of paper (green initiative). It will be useful in preparation of character and bonafide certificates, testimonials, college leaving certificates (CLC), admission and registration of students, fee collection receipts (FCRs), daily collection receipts (DCRs), and cash book etc. Necessary documentation and preparations are underway extensively and it is expected to be operative in the next academic year.

The Accounts department has been upgraded and a separate section was created with multiple rooms and quality infrastructure. Pending works are being completed to prepare for extensive audit by government agencies.

A meeting with the heads of various departments of the college was held for the successful implementation of the NEP in the next academic session and other matters ranging from student's welfare and academic accomplishments were taken up.:

Most of the departments of the college organize induction programs prior to the UG/PG classes. The motive behind this is to make the students aware about the syllabus and the evaluation system. While fostering a good teacher-student relationship. It is intended to inform new students about NCC, NSS, Sports, loan and scholarship facility etc.

The IQAC purchased dedicated server and the domain name dsc.ac.in from ERNET, India to promote paperless communication among different departments, sections, committees through creation of institutional ID. This is a laudable effort towards green initiatives and encourage research activity.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administrative set up-** The Principal is the head of the administrative set up of the college. Apart from a host of support staff the principal is assisted by a Section officer, Bursar and the Accountant.

**Appointments and Service Rules-** The appointments in teaching positions is done as per roster after calculating the total requirement of the process of recruitment (advertisements, scrutiny of forms and calling for interview and convening selection committee meetings, recommendations for appointment by the BPSC / BSUSC) following the guidelines of UGC and the government of Bihar. Recruitment of non-teaching staff is done based on roster following government of Bihar rules and that of Purnea University, Purnia.

**Service Rules:** The service rules of the Principal, teaching and non-teaching staff is determined by the provisions laid by the UGC and adopted by government of Bihar and Purnea University, Purnia. The leave register is regularly maintained and updated by the college for the proper implementation of the service rules. Service book is maintained and updated every month. The newly appointed teachers will be brought under

**Procedures:**

All procedures related to admissions, recruitment, leave, promotions, purchase of equipment and other objects and construction for augmenting infrastructure of the college are followed as per UGC, Bihar Government and Purnea University, Purnia guidelines.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### Teaching staff

1. Medical leave: There is provision of 10 days medical leave with full pay or 20 days with half pay per annum. 2. Maternity Leave: maternity leave with full pay for six months up to a maximum of two children. 3. Casual leave: Twelve days of casual leave is permissible per year . 4. Earned leave: Twelve days of earned leave per year is permissible. 5. Group Insurance Scheme: employees are covered under this insurance scheme by paying a premium of Rs 80/-month. 6. Special Leave: Special leave of two days per month for the lady faculty. 7. All newly appointed teacher have been enrolled for NPS . The id has been generated and it is likely to be functional from next academic year.

### Non-teaching staff

1. Medical leave: There is provision of 10 days medical leave with full pay or 20 days with half pay per annum. 2. Maternity Leave: maternity leave with full pay for six months up to a maximum of two children. 3. Casual leave: Twelve days of casual leave is permissible per year. 4. Earned leave: 30 days for non-teaching staff is permissible. 5. Group Insurance Scheme: employees are covered under this insurance scheme by paying a premium of Rs 80/-month. 6. Special Leave: Special leave of two days per month for the lady staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Being a constituent unit of Purnea University, Purnia, the college follows the guidelines of University with regard to Performance Appraisal System for teaching and non-teaching staff. A SelfPerformance Appraisal form is to be filled in by the teachingstaff and submitted in the college office for initiating the process of promotion. There are following five prescribed stages for

promotion from Assistant Professor to Professor: Stage 1 (AGP Rs 6000) to Stage 2 (AGP Rs 7000): Four years of service with PhD/ Five years of service with M.Phil./PG Degree in Professional Course/ Six years of service who are without Ph. D /M. Phil/PG Degree in Professional Course and Orientation Programme and one Refresher Course.

Stage 2 (AGP 7000) to Stage 3 (AGP Rs 8000): Completion of five years of service in Stage 2, and two Refresher Courses within these five years.

Stage 3 (AGP 8000) to Stage 4(AGP Rs 9000): Completion of three years of service in Stage 3. Stage 4 (AGP 9000) to Stage 5 (AGP Rs10000): Completion of three years of service in Stage 4 and the degree of PhD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DS College, being a constituent unit of Purnia University, Purnea, there is a provision for internal audit to be done by the audit committee of the university every year. However, internal audit of the college has not been done by the University Audit Committee since 2018. The external audit is done by the Director General of Audit Central Revenue on behalf of Comptroller and Auditor General of India (CAG). Whenever any audit objection arise it is noted for compliance and the head of the institution is informed. Head of the institution takes the required corrective measures. The auditing could not be done in the last few financial years as the government of Bihar did not appoint auditor for the same purpose. The details of external audits are as follows... External Audit for Financial Year 21.03.2017 to 27.04.2017 , 2016-17- Audit not done, 2017-18-Audit

not done, 2018-19- Audit not done, 2019-20- Audit not done, 2020-21- Audit not done 2021-22 Audit not done. 2022-23 Audit not done. Accounts department is being updated on a war footing. The purpose behind this is to carry out extensive audit in the coming year. FCR, DCR, Cashbook etc have been updated to.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The amount of money collected from students as annual fee is used to meet the expenditure towards upkeep of laboratories, stationary requirement, expenditure towards curricular activities and others. The college ensures proper utilization of resources through combined efforts of Development Committee, Accountant, Principal, Bursar, and several Staff Council Committees like Infrastructure Committee, Library Committee, Fee Concession and Student Aid Fund, Departmental Committees etc. The departments submit their requirements to the Infrastructure Committee which assesses and submits the major infrastructure requirements to the office of the Principal who in turn presents the same before the Development Committee for approval. The Library Committee consists of three members of faculty and the Librarian. The Convener, Library Committee looks after the matters related to purchase of books, journals, periodicals etc. The



part of fund devoted for books is further divided among different departments as per their requirement .To reduce dependence on funds for books and journals,digital administration of library is being undertaken with wifi connectivity in place,infilibnet will soon be operational.Professional courses such as bachelor courses in computer application has been running since last 16 years in self finance mode.the coordinator of the department faculty member and other staff arepaid from the income so generated.Further the computer in the BCA lab is made use of for conducting courses for faculty department or for ICT use by students belonging to other courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has undertaken various capacity building measures, including orientation and faculty development programs (FDPs), with a focus on stress management and well-being. Efforts are made to align with the new education policy (NEP) through discussions and workshops. Upgrades in infrastructure, such as refurbishing the accounts section and introducing ICT facilities, aim to streamline administrative processes for efficient record-keeping and auditing.

Digital administration initiatives, in collaboration with Purnea University, encompass online admissions, examination processes, and attendance tracking via biometric systems. Efforts to enhance transparency and efficiency extend to incorporating digital library facilities and reducing paper dependency through ICT applications.

Regular updates to the faculty database ensure accurate representation of academic achievements, facilitated through a dedicated email and workshops on software usage. The innovation cell focuses on promoting entrepreneurship among students, organizing workshops on start-up programs and encouraging research culture through workshops and Ph.D. entrance exam preparation.

The establishment of an alumni association involves engaging alumni through various platforms to contribute to the institution's



betterment. Despite the absence of a student union, student input is solicited through class representatives nominated by departments. Overall, these initiatives underscore the institution's commitment to holistic development, administrative efficiency, and stakeholder engagement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There is no such established practice through which the institute reviews the teaching process, structures, methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. However teachers of various departments discuss a wide range of such issue .The Principal holds meeting with various faculty of departments regarding making the class room more efficient, evaluation process more transparent, honing presentation skills of students,increasing their attendance, and involvement,and their personalty devlopment e.t.c.The transcript(TR) of marks obtained by students of a particular faculty serves as a parameter to gauge the incremental improvement of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For the promotion of gender equity various measures have been taken by the college from time to time. To propagate the idea of safety, security and gender equality, NSS took up various programmes in order to create awareness. It took up awareness campaign which revolved around the idea of both gender equity and empowerment of female folk. The NSS also organized a camp on women health and hygiene and dwelled upon the issue of women health which is core to a family and often neglected in rural areas. It witnessed a large number of participation. Keeping in view female hygiene a sanitary pad vending machine has been installed in the college too. The anti-sexual harassment committee and the internal complaints committee have not received any untoward report throughout the academic year.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-**

C. Any 2 of the above

**based energy conservation Use of LED bulbs/  
power efficient equipment**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Different categories of waste management poses great challenge for our institution and we have taken initiatives in this direction. We have strictly adhered to the policy of using LED bulbs for saving energy. We have installed solar panels too and some parts of our college utilise renewable energy generated through solar energy. We actively engage with the municipal corporation for the disposal of waste. We have approached government for making rainwater harvesting possible. We have sent the proposal for water pumping unit and the sanction of the same is likely to be given soon. Further, we have sent proposal to municipal corporation for beautification of the campus and the same is likely to be accepted. This will help us have a clean and green campus. We were able to get eight large dustbins for disposal of waste from the municipal corporation.

We have operational vermi compost unit that utilise degradable waste into useful manure. The vermi compost so generated is used for all our gardening purpose instead of using fertilizer. Thus, our campus can boast of being an organic one. Tree plantation and cleanliness drives are undertaken off and on. We planted hundred trees to commemorate 'Azadi Ka Amrit Mahotsav". We approached department of forest for planting tree on a large scale and place them under steel gabian for their safety. We are privileged to be the only institutions where sanction for the above has been given by the zonal headquarter of the department of forest.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<b>C. Any 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<b>No File Uploaded</b>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<p>The College presents a distinctive picture as a melting pot of different socio-economic, religious communities and other diversities. This necessitates an approach of inclusivity with harmony and tolerance as the defining principle. The college has put premium on imparting quality education with thrust on equity and</p>

access. Through day-to-day interaction and organization of events, students are sensitized about gender discrimination, sexual harassment, ragging, social discrimination etc. To achieve this end, the Anti-sexual Harassment committee, and the Equal opportunities cell have been operational under the IQAC . It is a shining outcome of their effort that not a single untoward incident has been reported in the academic year Through the EOC the students are informed about and encouraged to take advantages of various entitlements provided by the Constitution and the state government to empower them to realize their true potential undeterred by historical baggage that they carry. International women's day was observed on the 8th of march, 2022, Dowry abolition awareness campaign was organized by the N.S.S. Students come from adjoining states as well. The teachers adopt a bilingual and at times a multilingual approach in pedagogy in order to reach out to a larger audience. Ramps have been constructed to make the campus disabled friendly.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees are sensitized towards values, rights, duties and responsibilities as aware citizen of India. To this end, the independence and republic day are celebrated with fanfare and gaiety where the values enshrined in the constitution are remembered and the stake holders are exhorted to live up the ideals that our freedom fighters sacrificed their lives for. Further, constitution day was observed on 26th November, when we renewed our pledge to imbibe the constitutional values in our lives. Voter awareness programmes are undertaken from time to time to encourage adult franchise and fulfill this constitutional obligation. The EOC of the college endeavors to inform all the stake holders of the values of equality of gender and the entitlements provided to students who come from different sections & diverse backgrounds. International women's day, dowry abolition awareness programme, world population day were commemorated to promote the important constitutional objective of gender equality. World environment day was celebrated on 5th of june to promote environmental consciousness which is also

a defining purpose of our constitutional responsibilities as a citizen of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates commemorative days each year with enthusiastic participation from members of the staff ,students and members of the society. Independence and Republic days are celebrated with national zeal and pride. and hugely attended by people of adjoining areas. World environment day was celebrated on 5th of june with cleanliness drive undertaken by students. International Yoga day was celebrated on 21st of june to promote the ethos of yoga. "Nasha Mukat Bharat Abhiyan" was commemorated on



12th September. NCC Day was celebrated by tree plantation programme on 28 November. World No Tobacco Day was celebrated to create awareness among youth on 31 May. Gandhi jayanti was celebrated where teachers exhorted the students to emulate Gandhian values. Tree plantation was carried out by students to commemorate 'Azadi ka Amrit Mahotsav' in associates with the department of forest. The college foundation day is celebrated on 1st of August when we remember our honorable founder Sri Darshan Sah, his values and ethos and his contribution to society. To spread the values of national unity and our constitutional rights and obligations Constitution Day is celebrated. National AIDS day was commemorated on 1st Of December. Faculty members expressed their views with an objective to focused on gender inequality to contain the menace. Swami Vivekanand ji's birthday on 12th January is celebrated each year as National Youth Day where the college fraternity reaffirms to live by the ideas of the illustrious son of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The practice titled "Awareness Programmes for Institution-Society Interface" aims to foster socially responsible behavior among college students by engaging them in various community-oriented activities. Organized by NSS/NCC units, these activities include cleanliness drives, tree planting, medical camps, and counseling sessions. Despite challenges in involving female participants and coordinating with government agencies, the practice has been successful in engaging various sections of society and raising awareness on relevant social issues. However, there are difficulties in encouraging female participation and collaborating with government agencies. The practice, "Promoting Students through Facilitation to Avail Government Scholarship Schemes and Pre-examination Training," aims to address student dropouts and enhance success rates in competitive exams. By collaborating with the District Registration Cum Counseling Centre, the institution ensures



smooth facilitation of scholarships, including post-matriculation scholarships for SC/ST and minority students. Additionally, pre-examination training sessions are conducted daily for OBC and EBC students preparing for various competitive exams. Despite successful enrollment in training programs and scholarship utilization, challenges persist due to student absenteeism and document-related issues, leading to some needy students being left out. However, the practice significantly contributes to promoting education and supporting students' academic endeavors.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being an institution of the backward seemanchal region, D.S college accords priority to ensure quality education to a larger audience. Apart from catering to students of purnea university of which the institution is a constituent unit for under graduate and post graduate courses, we also cater to a very large number pf class 11 & 12 belonging to Bihar school Examination Board Higher Secondary. Further the college share its resources to cater to students of Indra Gandhi National Open University (IGNOU) & Maulana Azad National Urdu University (MANUU) as a study centre. We have taken initiative to engage proactively with government agencies to ensure scholarship to SC-ST, Minority & girl. Students. Further college guides students for the credit card scheme of DRCC for loan available to students to continue present study and undertake higher studies. We engaged with Government of Bihar to oraganise awareness camp to inform regarding cheaper loan for start-up ideas and organized an event for students to come up with novel start-up ideas. We also organized a camp for disabled students helping them in identification of problem and facilities provided to them by the Dept of Social Welfare. We approach the Dept of Forest s to carry out massive plantation with iron gabion for their safety.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The annual action plan for 2023-24 focuses on 1 Enhancing infrastructure: Infrastructure upgrades include renovating the library, constructing and repairing hostels and staff rooms, establishing equipped departments and modern classrooms, and enhancing digital facilities. 2 Fostering a student-friendly campus environment: Efforts are made to create a congenial campus with interlinking pathways, clean water facilities, and a functional canteen. 3 Preparing for the National Education Policy (NEP) 2020: Preparation for NEP 2020 involves workshops, faculty development programs (FDPs), counseling, and remedial classes. 4 Promoting innovation and research, preserving indigenous culture: The plan also emphasizes promoting innovation and research through seminars, academic-industry interfaces, and establishing a historical coin gallery. 5 Organizing cultural and sports events: Cultural activities, including promoting indigenous arts and literature, organizing exhibitions and competitions, and establishing separate departments, are prioritized. Sports infrastructure is to be updated, including organizing annual sports events and constructing indoor stadiums. Additionally, efforts will be made to establish an alumni association and facilitate campus placements. The plan outlines a comprehensive approach to enhance the college's academic, cultural, and infrastructural aspects while fostering student engagement and community development.