YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution　　　　　　　　　D. S. COLLEGE

- Name of the Head of the institution　　　Prof. Dr. Sanjeeva Kumar

- Designation　　　　　　　　　　　　　　Principal

- Does the institution function from its own campus?　　Yes

- Phone no./Alternate phone no.　　　　　　06452247062

- Mobile no　　　　　　　　　　　　　　9334825164

- Registered e-mail　　　　　　　　　　　dscollegebnmu@gmail.com

- Alternate e-mail　　　　　　　　　　　sajeevakumar6061@gmail.com

- Address　　　　　　　　　　　　　　　D. S. College Road, Ramnagar

- City/Town　　　　　　　　　　　　　　Katihar

- State/UT　　　　　　　　　　　　　　　Bihar

- Pin Code　　　　　　　　　　　　　　　854105

2.Institutional status

- Affiliated /Constituent　　　　　　　　　Constituent

- Type of Institution　　　　　　　　　　Co-education

- Location　　　　　　　　　　　　　　　Urban

- Financial Status　　　　　　　　　　　UGC 2f and 12(B)

- Name of the Affiliating University — **Purnea University, Purnia**

- Name of the IQAC Coordinator — **Chandra Bhushan Lal Das**

- Phone No. — **9304768731**

- Alternate phone No. — **9304768731**

- Mobile — **9431471988**

- IQAC e-mail address — **iqacdscktr@gmail.com**

- Alternate Email address — **cbldas0017@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.dscollegekatihar.in/images/pdf/AQAR-REPORT-2020-21.pdf

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://www.dscollegekatihar.in/PDF_file/Academic-Calendar-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.54**	**2020**	**14/02/2020**	**13/02/2025**

6.Date of Establishment of IQAC — **19/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D. S. COLLEGE, KATIHAR	**NIL**	**NIL**	**2021**	**0**
D. S. COLLEGE, KATIHAR	**NIL**	**NIL**	**2022**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Conducting Workshop on Google Apps for Faculty Members: In accordance with the minute of the IQAC meeting held on 14.09.2021 a workshop for two days on Google Apps for the faculty members was conducted on 30.09.2021 and 01.10.2021 to make them better acquainted with the cutting edge ICT tools, and enable them to use the same in their teaching-learning, and research work.

? Creation of Institutional ID: As part of its green initiative the IQAC purchased dedicated server and the domain name dsc.ac.in from ERNET, India to promote paperless communication among different departments/ sections/ committees/ cells through creation of institutional ID. This will also boost the ongoing research activity in the institute.

? Creation of Faculty Database: The IQAC took initiative to create a dedicated Faculty database under the leadership of Dr. Bharat Kumar Meher to keep all the faculty related data in one digital platform which can be used for multiple purposes in a hassle free manner. The database is working successfully as the digital repository of all data related to faculty members.

? Promoting and Incentivizing Academic Research: To promote and incentivize academic research in the college the IQAC strongly

recommended sufficient provision for budgetary allocation for the payment of registration fee to the faculty attendees for paper presentation in seminar/ conference/ symposium conducted by recognized institution/ body of national/ international repute.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducting Workshop on Google Apps for Faculty Members	In accordance with the minute of the IQAC meeting held on 14.09.2021 a workshop for two days on Google Apps for the faculty members was conducted on 30.09.2021 and 01.10.2021 to make them better acquainted with the cutting edge ICT tools, and enable them to use the same in their teaching-learning, and research work.
Meeting with the HoDs	A meeting with the heads of different departments of the college was organized on 12.07.2021 to understand the lacunae in the execution of the plans of the institute, and chalk out future course of action for the betterment of academic transaction in the college.
Creation of Institutional ID	As part of its green initiative the IQAC purchased dedicated server and the domain name dsc.ac.in from ERNET, India to promote paperless communication among different departments/ sections/ committees/ cells through creation of institutional ID. This will also boost the ongoing research activity in the institute.
Creation of Faculty Database	The IQAC took initiative to create a dedicated Faculty database under the leadership of

	Dr. Bharat Kumar Meher to keep all the faculty related data in one digital platform which can be used for multiple purposes in a hassle free manner. The database is working successfully as the digital repository of all data related to faculty members.
Ensuring greater participation of the students in policy-making by providing more space for their representation	It has been decided that greater participation of the students in policy-making is to be ensured by providing more space for their representation. But, as the body of elected student representatives in the institute has presently become defunct, it is decided that the initiative may be taken as and when an elected body of student representatives comes into place.
Registering the college on GeM portal	The IQAC took initiative to get the college registered on the GeM portal as it will bring in greater financial transparency in all the procurements to be made by the college from time to time. But the registration of the college on the GeM portal could not see the light of the day as Purnea University, Purnia (of which D. S. College, Katihar is a constituent unit) is not included in the list of institutes registered with the GeM portal. Besides, Purnea University, Purnia could not provide with a government email id ending with gov.in/.nic.in (mandatory for the registration of the college on GeM portal).
Getting the Accounts of the College Audited	It has been observed that the accounts of the college have not been audited since last few

	years. Hence the IQAC of the college strongly recommended the financial audit of all the accounts of the college at an urgent basis. The IQAC also recommended the conducting of academic and green auditing of the college post accreditation by NAAC in February, 2020.
Promoting and Incentivizing Academic Research	To promote and incentivize academic research in the college the IQAC strongly recommended sufficient provision for budgetary allocation for the payment of registration fee to the faculty attendees for paper presentation in seminar/ conference/ symposium conducted by recognized institution/ body of national/ international repute.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Development Committee	15/12/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	D. S. COLLEGE
• Name of the Head of the institution	Prof. Dr. Sanjeeva Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06452247062
• Mobile no	9334825164
• Registered e-mail	dscollegebnmu@gmail.com
• Alternate e-mail	sajeevakumar6061@gmail.com
• Address	D. S. College Road, Ramnagar
• City/Town	Katihar
• State/UT	Bihar
• Pin Code	854105
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Purnea University, Purnia
• Name of the IQAC Coordinator	Chandra Bhushan Lal Das
• Phone No.	9304768731

• Alternate phone No.	**9304768731**	
• Mobile	**9431471988**	
• IQAC e-mail address	**iqacdscktr@gmail.com**	
• Alternate Email address	**cbldas0017@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.dscollegekatihar.in/images/pdf/AQAR-REPORT-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.dscollegekatihar.in/PDF_file/Academic-Calendar-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.54**	**2020**	**14/02/2020**	**13/02/2025**

6.Date of Establishment of IQAC	**19/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
D. S. COLLEGE, KATIHAR	**NIL**	**NIL**	**2021**	**0**
D. S. COLLEGE, KATIHAR	**NIL**	**NIL**	**2022**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

? Conducting Workshop on Google Apps for Faculty Members: In accordance with the minute of the IQAC meeting held on 14.09.2021 a workshop for two days on Google Apps for the faculty members was conducted on 30.09.2021 and 01.10.2021 to make them better acquainted with the cutting edge ICT tools, and enable them to use the same in their teaching-learning, and research work.

? Creation of Institutional ID: As part of its green initiative the IQAC purchased dedicated server and the domain name dsc.ac.in from ERNET, India to promote paperless communication among different departments/ sections/ committees/ cells through creation of institutional ID. This will also boost the ongoing research activity in the institute.

? Creation of Faculty Database: The IQAC took initiative to create a dedicated Faculty database under the leadership of Dr. Bharat Kumar Meher to keep all the faculty related data in one digital platform which can be used for multiple purposes in a hassle free manner. The database is working successfully as the digital repository of all data related to faculty members.

? Promoting and Incentivizing Academic Research: To promote and incentivize academic research in the college the IQAC strongly recommended sufficient provision for budgetary allocation for the payment of registration fee to the faculty attendees for paper presentation in seminar/ conference/ symposium conducted by recognized institution/ body of national/ international repute.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conducting Workshop on Google Apps for Faculty Members	In accordance with the minute of the IQAC meeting held on 14.09.2021 a workshop for two days on Google Apps for the faculty members was conducted on 30.09.2021 and 01.10.2021 to make them better acquainted with the cutting edge ICT tools, and enable them to use the same in their teaching-learning, and research work.
Meeting with the HoDs	A meeting with the heads of different departments of the college was organized on 12.07.2021 to understand the lacunae in the execution of the plans of the institute, and chalk out future course of action for the betterment of academic transaction in the college.
Creation of Institutional ID	As part of its green initiative the IQAC purchased dedicated server and the domain name dsc.ac.in from ERNET, India to promote paperless communication among different departments/ sections/ committees/ cells through creation of institutional ID. This will also boost the ongoing research activity in the institute.
Creation of Faculty Database	The IQAC took initiative to create a dedicated Faculty database under the leadership of Dr. Bharat Kumar Meher to keep all the faculty related data in one digital platform which can be used for multiple

	purposes in a hassle free manner. The database is working successfully as the digital repository of all data related to faculty members.
Ensuring greater participation of the students in policy-making by providing more space for their representation	It has been decided that greater participation of the students in policy-making is to be ensured by providing more space for their representation. But, as the body of elected student representatives in the institute has presently become defunct, it is decided that the initiative may be taken as and when an elected body of student representatives comes into place.
Registering the college on GeM portal	The IQAC took initiative to get the college registered on the GeM portal as it will bring in greater financial transparency in all the procurements to be made by the college from time to time. But the registration of the college on the GeM portal could not see the light of the day as Purnea University, Purnia (of which D. S. College, Katihar is a constituent unit) is not included in the list of institutes registered with the GeM portal. Besides, Purnea University, Purnia could not provide with a government email id ending with gov.in/.nic.in (mandatory for the registration of the college on GeM portal).
Getting the Accounts of the College Audited	It has been observed that the accounts of the college have not been audited since last few years. Hence the IQAC of the college strongly recommended

	the financial audit of all the accounts of the college at an urgent basis. The IQAC also recommended the conducting of academic and green auditing of the college post accreditation by NAAC in February, 2020.
Promoting and Incentivizing Academic Research	To promote and incentivize academic research in the college the IQAC strongly recommended sufficient provision for budgetary allocation for the payment of registration fee to the faculty attendees for paper presentation in seminar/ conference/ symposium conducted by recognized institution/ body of national/ international repute.

13.Whether the AQAR was placed before statutory body? — **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Development Committee	15/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	08/01/2023

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

A workshop on Google App was conducted for Faculty Members: In accordance with the minute of the IQAC meeting held on 14.09.2021 a workshop for two days on Google Apps was also conduted for the faculty members on 30.09.2021 and 01.10.2021 to make them better acquainted with the cutting edge ICT tools, and enable them to use the same in their teaching-learning, and research work.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**36**

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	**8082**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1871**

File Description	Documents
Data Template	View File

| 2.3

Number of outgoing/ final year students during the year | **1781** |

File Description	Documents
Data Template	View File

3.Academic

| 3.1

Number of full time teachers during the year | **27** |

File Description	Documents
Data Template	View File

| 3.2

Number of sanctioned posts during the year | **70** |

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**2839771**
4.3 Total number of computers on campus for academic purposes	**38**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

D.S. College, Katihar is a constituent unit of Purnea University, Purnia since 18 March 2018. Hence, it follows the curriculum developed by Purnia University, Purnia and deploys a number of action plans at various levels for effective implementation and delivery of the curriculum. The university notification on academic curriculum and other guidelines, once received by the college office, is communicated to the respective departments. The departments, after consultations among faculty members, carefully allocate papers keeping the interest of the students and expertise of the teachers in mind. Staff council and departmental committees determine the workload and prepare the list of necessary infrastructural requirements for effective implementation of the curriculum. Time Table Committee prepares the master time table taking into account the instructional and laboratory needs. Keeping in mind the master time table each department prepares own time table paper wise and ensures that the study materials (prescribed/suggested) in the respective papers are made available in the college library and curriculum related references are regularly updated. Remedial classes for needy students are conducted to enable them to cope with the curriculum. The Internal Quality Assurance Cell (IQAC) in tandem with college administration monitors effective implementation of the curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar provided by Purnea University. The dates of the end-term examination of UG and the end sem examination of PG are declared by the Purnea University, Purnia. Even the dates of internal examination of PG for the purpose of continuous internal evaluation are declared by the university. The copy of Academic Calendar is uploaded in the college website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.dscollegekatihar.in/PDF_file/Academic-Calendar-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`00`

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

`Department of Economics`

`Paper:Environmental Economics:This course at PG level integrates various aspects of Economy, Environment and Development. It delves deep into environmental problems and policy issues.`

`Paper: Environment and Ecology:This topic is covered under module 10 of paper V (UG). It discusses environment-economy linkage and methods for valuation of environmental damage, land and forest.`

`Department of Philosophy`

`It pertains to Western and Indian ethics. It discusses the nature of ethics and its relation to society and religion. It studies moral and non-moral action and freedom of will with the concept of right, duty, motive and intention related to ethics.`

Department of Hindi

Paper: Dalit evam Stri Asmita:Vimarsh evam Paath:It deals with different discourses of identities such as Women, Dalit, Tribal, their origin and development in Hindi Literature.

Common Papers for All PG Courses

AECC-I(Environmental Sustainability and Swachh Bharat Abhiyan Activities):It engages the students to aware the consequences of environmental plunder and need for sustainable development. The college takes up various activities to instil moral values.

AECC-II(Human Values and Professional Ethics and Gender Sensitization):This course at PG level aims at imparting knowledge about various qualities like courage, empathy, co-operation, and awares about their rights and duties.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File]
Institutional Data in Prescribed Format	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

29

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File]
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.dscollegekatihar.in/images/pdf/SSS_Analysed_2021_22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3152

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2088

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The different departments of the college had adopted different methedology of education. The pedagogy adopted changes from traditional to modern and it is mostly learners frindly as the

teachers genrally adopt micro level interaction with the students. Doubt clerance classes are also arranged. In addition to this the weaker students are paid special attention . We have addtitional Self financing courses like BCA. The BCA Department has special collaboration with " Four Green Soft Pvt. Ltd." Company located at Purnea in Bihar. Our 29 students have completed their internship in this company.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2780	**27**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching lerning process is mostly traditional but some elements of computer aided technologies has also been adopted by our faculties. Some of the faculties deliver their lecture through power point presentation. Some models and diagrams are also used as teaching learning tools . The process of evaluationof students/ learners is also adopted by frequant multiple choice questions on individualbasis by departmental concensus. To say, though the college does not have any uniform model except adopted by the university, the individuals teachers adopt continious evaluation process during their classes. The CIA is however conducted by the departments for post- graduation mid sem exams.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has three ICT Enabled classrooms . Majority of the teachers are using various ICT enabled tools to make the classrooms teaching more effective. The ICT tools are oprational and most of the teachers are skilled enough to deliver lecture using ICT tools. This makes the classes intresting and learner-centric.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

20

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

513

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University has a regular process of evaluation. In addtion to this ,the college follows a transparent and robust evaluation process in terms of frequency and variety. For this, a meeting is convened by the principal of the college with all the head of departments regarding conducting internal assessment of the students on concerned department levels. All departments holds meeting with their departmental faculties, regarding internal assessment of the students. Internal assessment of the studentsis done by teachers by taking chapter-wise test after completion of each chapter and moreover monthly test is also conducted by concerned subject faculty. Besides these, teachers ask some questions based on previous lecture to check the comprehension level of the students. Students are also asked to give presentation on different topics related to the subject through Powerpoint presentation and assignments. These types of internal checks and presentations also encourage students to attend classes on regular basis.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

D.S.College has been follwoing an efficient time-bound and tranparent machanism of evaluationAll the students of various departments are clearly informed through orientation program, about the weightage of internal marks and external marks allotment and evaluation procedure, as per the regulation provided by the university. Various internal examinations are being conducted throughout the semester/year. Some of them are chapter-wise test, assignments, topic-wise presentation, project evaluations, etc. The evaluated answer sheet of the CIA exams are also made available to the students and their answers are also discussed. They are guided by the teachers regarding improvement in their answer sheets. Further, the grievances of the students are also addressed and some of their sujjestions are adopted by individual teachers and departments.

The queries related to their final result , exams , registrations are sold by the office staffs and the college administrations . after proper enquiry the cases, if fit , are forwarded to the University for redressal.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The course outcomes of each of the PG level courses run in the college are clearly stated in the syllabus of the concerned department. The syllabus of all the fourteen Post Graduate CBCS courses run in the college are displayed on the website for being easily accesible to both the teachers and the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes of each of the PG level courses run in the college are clearly stated in the concened syllabus.The college , however , does not have separate mechanism for evalution of course outcome or any other parallel. mechanism to assess the programme outcome.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1781

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.dscollegekatihar.in/images/pdf/SSS_Analysed_2021_22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

6

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has not yet had any proper and active ecosystem for innovations and initiatives for creation and transfer of knowledge. Although a committee for Research Council and a committee for Innovation Cell have been reconstituted in the year 2022 which later on merged into Research and Development Cell in the month of November, 2022 after the recommendation of UGC to all universities and colleges through proper channel. A proposal has been added in the budget of the college that from the year 2022-23 the registration fees for the presentation of Research Papers in Offline Seminars and Conferences will be funded by the College through proper channel. The Research and Development has a planning to propose an ecosystem for innovations and initiatives for creation and transfer of knowledge after having proper discussion and consultancy with the Principal of the College and concerned authority of Purnea University, Purnia.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[N.A](N.A)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are fully 3 (Three) active units of NSS and 1 (one) of NCC in D.S.College, Katihar and many extension activities have been carried out specifically by the units of NSS of D.S.College during 2021-22. 7 Activities are carried out by the NSS Units of the college. The report along with the geo tag photos of each activity are mentioned in the excel sheet and add on files provide by the Coordinators of NSS and NCC units of D.S.College.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

7

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institutehas adequate infrastructure and physical facilities for teaching- learning. Given below is the list of facilities available for teaching-learning as per the specified requirements of university statutory bodies: 1. Total Class rooms- 16 2. Class room with Projection System -in 3 out of the aforementioned 16 class rooms. 3. Systems -45systems

4. Wi-Fi- Entire campus 5. Seminar Room ICT enabled-1 (in BCA department) 6. ICT enabled classroom-2 (one in Gallery-1 and another in BCA department). 7.Total number of Laboratories-11(Physics-2, Chemistry- 2, Botany- 2, Zoology-2,Psychology-1, BCA-1, English- 1) 8. Library-2(College Library, B.C.A. Library)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://docs.google.com/document/d/1Sk5xxPg9e4AIJoQrix6Xk4R1MNNK6DbFTFm-qgLf8rI/edit

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: Our college encourages culuralt activities by arranging special trainers in specialized fields to guide and train the students to participate in culutral activities. Such as one-act -play, Group dance, Dramas, Debate, Quiz, Drawing, Music, Photography, Film Screening, based on Social issues, literary events e.t.c. for these activities College has a multi-purpose hall in the ground floor of Naresh Bhavan renovated recently with a seating capacity of 200. In addition, front lawns of college are utilized for events involving large gatherings.

Sports and Games: The college incourages Sports and exercise activities along with studies.Sports has been an integral part of the institution since its inception. There is a dedicated PhysicalTraining Instructor (PTI) who along with the college Sports Officer has a room for administrative and storage purposes.

There are three playgrounds (200m x 120m, 150m x80m and 70mx50m) and an indoor hall (12m x 8m) for sports and games for students and staff. We have a gymnasium for use by students. Further, yoga classes are held for students and staffs.The college hasequipped gymmasium for students.Facilities for following sports are available in the college: Outdoor: Football, Volleyball, Cricket. Indoor : Tykwondo, Badminton and Table Tennis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2839771

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college which has four rooms and a central lawnhas been temporarily renovated. The college has plans to build a new Library building which will be well lit, fully air-conditioned with individual reading spaces for students, teachers and differently abled. The library at present does have a designated IT zone with 10 desktops with wifi facility for accessing eresources and web browsing. This IT zone also serves as the reading room for the faculty members. The backyard of the central lawn of the library is used as the reading space for the students. Total count of books exceeds 42,000. Total carpet area of the library is 1500 sq. feet, out of which 300 sq. feet has been earmarked as reading space for students, and 150 sq. ft for teaching staff. The college has plans to make the library fully automated using ILMS. As and when the new library building is constructed and becomes functional, college will be in a position to provide OPAC facility to both students and faculty.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://docs.google.com/document/d/1K_px-oHO46GLNv7b6S_Nmq10O-4IDvhNkojaJjfKodQ/edit?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

198884

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

73

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-developed IT Infrastructure to meet the needs of students and faculty in order to improve teaching and learning. Computers, Laptops, Scanners and a projector are amongh IT resources available at the college. Because of the epidemic, The College used google worksspace to build a virtual learning

enviroment.The College has an effective policy to create and enhance the infrastructure to facilitate effective teaching and learning which consists of ensuring optimum utilization of the space and infrastructure so that the enduser gets the best out of the available. Our institution frequently upgrades IT facilities to keep pace with the academic growth and technological advancements.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](#)

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1880211

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has deputed qualified officials who work in consultation with the Development Committee to look after the maintenance and upkeep of equipment and infrastructure. The Infrastructure committee and Purchase committee look after the purchase and maintenance of all IT related equipment and infrastructure. The purchase committe meets as per requirement in a year to take note of the equipment and intruments needed in laboratotires, sports , furniture , fixtures and fittings. It calles for quotations from different oraganizations and purcheses from the best bider, sanctioned by the principal as per norms. The classrooms and laboratories are maintained by the multi-tasking staff and the laboratory staff. There are specified personnel for maintenance of the sports ground and library. There is a regular hardware maintaince computers and software needed for laboratories , offices and various departments. . Sometimes the power cuts in our area the college has 15KV Electricity Generators to ensure uninterrupted power supply.CCTVs are also maintained regularly. Services of a Professional IT company have been used for maintenance and regular up-gradation of 'College Website'.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	[NIL](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

526

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.dscollegekatihar.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The strong academic foundation of D.S. College, Katihar is reinforced by the view, that valuable skills, attributes and talents are nurtured through student participation in various

academic as well as co-curricular and extra-curricular activities. Students' Union is the primary student body of the college. The Student's Union consists of President, Vice President, Secretary, Joint Secretary, Treasurer and nine central councilors (who act as link between D.S. College Student Union and its parent body Purnea University Student Union). It iwas duly constituted through elections in the month of April, 2018. Voicing the student's problem, members of the students union look for amicable solutions and work for the betterment of the college. They also conduct departmental inter-college festival where they get to interact with students of other colleges of Purnea University, Purnia. The College also has a devoted NSS wing, NCC wing, Women's Welfare and Development Cell and Equal Opportunity Cell to promote successful engagement of students in community life and support students' growth and development into well-rounded citizens of the future.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

There is no registered and functional Alumni Association in D.S. College, Katihar as of now. Though an association was formed in the past, it remained largely in paper only. But the college is aiming towards establishing an Alumni Association in the near future and getting it registered. However, the college has many illustrious alumni, some of them being elected representative of people. They accord due importance to the college as an when any infrastructural requirement arises. They have contributed funds for the Naresh Bhavan, administrative block of the college, and the SC/ST welfare hostel. The construction work of the approach road to D. S. College from NH-131A has been done from the LAD fund of the local MLA,

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

D.S. College is located at Katihar-a border district of Bihar at a short distance from international border of Bangladesh and Nepal.The area consists of a varied population minorities and scheduled castes,scheduled tribes and other deprived sections.Keeping in mind the need of modern education late Darshan Shah proposed for this college in 1953 with a donation of one lakh ten thousand only.This gesture of his was supported by various communities of the society.Hence the college came into existence and since then has been playing a pivotal role in impartingeducation in this region. D.S. College is running all three faculties arts ,science and commerce since its beginning.The

vision of the college is to provide affordable and quality education to students across various sections of the society and to make this institution a centre of excellence in the field of higher education.A fraternity of responsible citizens,committed to national development in various fields,scientific endeavour and service to humanity,creating a society based on mutual respect is the basic vision of the institution. The institution with the mission "Sa vidya Ya vimuktaya" is engaged in promoting and propogating higher education in the backward region.The students need to be equipped with adequate knowledge and skills to compete in the present employment market using latest learning resources and sensitising the students towards Gender,Social justice, Environment and Human Rights.This college is committed towards imparting education for as enshrined in the vision and mission.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

D.S. College is known for its team leadership,decentralization and participative management. It has differents committes as Academic Standards Committee,the Sports Committee,e.t.c..The College enjoys greater autonomy in the implementation and formulation of policies at micro level.All the committees are appointed by the head of the institution.Every member of the committee feels empowered with decentralized decision making at all levels viz. departmental level, student level, curricular and extra curricular society level.The institution aims to instill democratic values, tolerance,inclusivity,compassion and sensitivity so that the students become responsible citizens of the country. The staff council is the general body of college and overseas all academic and other activities. Conveners and members of the societies return to both Council and the Principal with their experiences ,learning and challenges,hence informing the college of implementation details and improvement possibilities.The committees are all centered on making the college conducive to student's activities.IQAC maintains quality benchmark of various academic and administrative activities of the college. The quality policy is therefore based on the interflow of following steps: decentralisation,student faculty interaction.The College has a

culture of participative functioning which includes regular elections to the student union for various posts viz. President,General Secretary, Treasurer etc.The Union is invariably consulted in many policy matters.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Conducting Workshop on Google Apps for Faculty Members

In accordance with the minute of the IQAC meeting held on 14.09.2021 a workshop for two days on Google Apps for the faculty members was conducted on 30.09.2021 and 01.10.2021 to make them better acquainted with the cutting edge ICT tools, and enable them to use the same in their teaching-learning, and research work.

Meeting with the HoDs

A meeting with the heads of different departments of the college was organized on 12.07.2021 to understand the lacunae in the execution of the plans of the institute, and chalk out future course of action for the betterment of academic transaction in the college.

Creation of Institutional ID

As part of its green initiative the IQAC purchased dedicated server and the domain name dsc.ac.in from ERNET, India to promote paperless communication among different departments/ sections/ committees/ cells through creation of institutional ID. This will also boost the ongoing research activity in the institute. Next attached in part -a

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative set up- The college administrative set up is headed by the Principal.The Principal is assisted by the Section officer, Bursar and the Accountant beside a host of support staff. Appointment and Service Rules- Appointment in teaching positions is done as per roster after calculating the total requirement of. Process of recruitment (advertisements , scrutiny of forms and calling for interview and convening selection committtee meetings, recommendations for appointment) follows the guidelines of UGC and government of Bihar.Recruitment of non teaching staff is done based on roster following government of Bihar rules and Purnia University, Purnea. Service Rules-The service rules of the Principal,teaching and non teaching staff is determined by the provisions laid by UGC and adopted by government of Bihar and Purnia University,Purnea from time to time. For proper implementation of service rules particularly with regard to leave,the college maintains and regularly updates leave register. Procedures- All procedures related to admissions, recruitment, leave ,promotions,purchase of equipment and other objects and construction for augmenting infrastructure of the college are followed as per UGC, Bihar Government and Purnea University, Purnea guidelines.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the institution webpage	NIL
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance	D. Any 1 of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff

1.Medical leave: There is provision of 10 days medical leave with full pay or 20 days with half pay per annum. 2. Maternity Leave: maternity leave with full pay for six months up to a maximum of two children. 3. Casual leave: Twelve days of casual leave is permissible per year . 4. Earned leave: Twelve days of earned leave per year is permissible. 5. Group Insurance Scheme: employees are covered under this insurance scheme by paying a premium of Rs 80/-month. 6. Special Leave: Special leave of two days per month for the lady faculty.

Non-teaching staff

1. Medical leave: There is provision of 10 days medical leave with full pay or 20 days with half pay per annum. 2. Maternity Leave: maternity leave with full pay for six months up to a maximum of two children. 3. Casual leave: Twelve days of casual leave is permissible per year. 4. Earned leave: 30 days for non-teaching staff is permissible. 5. Group Insurance Scheme: employees are covered under this insurance scheme by paying a premium of Rs 80/-month. 6. Special Leave: Special leave of two days per month for the lady staff.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Being a constituent unit of Purnea University, Purnia, the college follows the guidelines of University with regard to Performance Appraisal System for teaching and non-teaching staff. A Self-Performance Appraisal form is to be filled in by the teaching

staff and submitted in the college office for initiating the process of promotion. There are following five prescribed stages for promotion from Assistant Professor to Professor: Stage 1 (AGP Rs 6000) to Stage 2 (AGP Rs 7000): Four years of service with PhD/ Five years of service with M.Phil./PG Degree in Professional Course/ Six years of service who are without Ph. D /M. Phil/PG Degree in Professional Course and Orientation Programme and one Refresher Course.

Stage 2 (AGP 7000) to Stage 3 (AGP Rs 8000): Completion of five years of service in Stage 2, and two Refresher Courses within these five years.

Stage 3 (AGP 8000) to Stage 4(AGP Rs 9000): Completion of three years of service in Stage 3. Stage 4 (AGP 9000) to Stage 5 (AGP Rs10000): Completion of three years of service in Stage 4 and the degree of PhD.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

DS College, being a constituent unit of Purnia University, Purnea, there is a provision for internal audit to be done by the audit committe of the university every year.However, internal audit of the college has not been done by the University Audit Committee since 2018.The external audit is done by the Director General of Audit Central Revenue on behalf of Comptroller and Auditor General of India (CAG). Whenever any audit objection arise it is noted for compliance and the head of the institution is informed.Head of the institution takes the required corrective measures.The auditing could not be done in the last few financial years as the government of Bihar did not appoint auditor for the same purpose.The details of external audits are as follows... External Audit for Financial Year 21.03.2017 to 27.04.2017 , 2016-17- Audit not done, 2017-18-Audit not done, 2018-19- Audit not done, 2019-20- Audit not done, 2020-21- Audit not done 2021-22 Audit not done.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The amount of money collected from students as annual fee is used to meet the expenditure towards upkeep of laboratories, stationary requirement, expenditure towards curricular activities and others. The college ensures proper utilization of resources through combined efforts of Development Committee, Accountant, Principal, Bursar, and several Staff Council Committees like Infrastructure Committee, Library Committee, Fee Concession and Student Aid Fund, Departmental Committees etc. The departments submit their requirements to the Infrastructure Committee which assesses and submits the major infrastructure requirements to the office of the Principal who in turn presents the same before the Development Committee for approval. The Library Committee consists of one teacher from Hindi Department and the Librarian. The Convener, Library Committee looks after the matters related to purchase of books, journals, periodicals etc. Library fund is divided among the periodicals, journals, books, newspapers and magazines. The part of fund devoted for books is further divided among different departments as per their requirement. A policy with a view to provide financial support to the needy students has been made by

the Fee Concession and Student Aid Fund Committee. The criterion for the same is based on the economic condition and academic performance of the student. There is a provision to revise the policy in order to give optimum benefit to the students. The Staff Council Committees have to submit estimated budget of the planned event to the principal for approval.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Promoting young faculty members to undergo Orientation Programme, Refresher Course, FDP, FIP, different workshops, etc. conducted by various HRDCs across the country: The IQAC has created a forum for sharing information among the young faculty members regarding different courses conducted by various HRDCs across the country. As a result r four faculties have attended Orientation Programme, Three have attended Refresher Course. The total number of FDP attended is three. Each stakeholder has been sensitized about the importance of such programmes/ courses as these courses open up vistas of new knowledge so important to nurture the quality culture of the college.

2. Promotion of research opportunities for faculty members: Keeping in mind the suggestions of the NAAC Peer Team for the creation of an ecosystem for research activities in the college the IQAC decides to promote research opportunities for the faculty members of the college. The IQAC has created a lobby for interfaculty discussion on various research avenues. As a result more than 9 research papers, a good many in various reputed national and international journals, have been published by different faculty members of college during the current assessment year in addtion to this five chapters have been published in edited books..

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There is no such established practice through which the institute reviews the teaching process, structures, methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. The institute aims to practice this in the forthcoming assesment year.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.dscollegekatihar.in/Action_taken_report.aspx
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Various measures have been taken up from time to time to promote gender equity. Security of the girl student is accorded utmost important and all the stake holders viz. teachers, non-teaching staff remain vigilant and go the extra mile to propagate the idea of safety, security & gender equity vis-a-vis the girl students . The International women's day was organized enthusiastically by the three wings of N.S.S of the college where in there was large scale participation of all stake holders and the seed idea of equity of both the gender got a fillip. N.S.S also took up dowry abolition awareness campaign which revolved around the idea of both gender equity and empowerment of the female folk. Further, world population day was commemorated which spread awareness about growth of population - a common concern for all of us today. The participants of the event dwelled upon skewed male-female ratio and the grave issue of female foeticide . The two wings of the N.S.S organized week long camp at two different administrative block units of Katihar district which saw both boys & girls participating in various activities along with the local populace. Various data aimed at understanding several such problems was collected through questionaires and various programmes were conducted in active coordination with the local administration . The anti-sexual harassment committee and the internal complaints committee have not received any untoward report throughout the academic year.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1NlVqsT50Zoqp8vshGwZPC0c1WXdR6i6N/view?usp=share_link
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.dscollegekatihar.in/Gallery.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is alive to the environmental challenges and has laid due emphasis on adopting better practices. We have started to use LED light at most places to save environment and reduce energy use. Further, we have operational vermi compost units that aims to utilize degradable waste into useful manure. We have dustbins, placed at suitable sites to dispose off degradable (green) and non-degradable (blue) waste.

The Municipal corporation regularly collects these waste and disposes them off. We have approached the local municipal corporation to redevelop the now defunct water body in the campus for the purpose of rain water harvesting, beautification of the campus and zoological studies. The college has always taken up tree plantation and cleanliness drives with the objective to maintain a clean and green campus.

There is a complete ban on use of plastic within the campus. Drive has been carried out in the past to sensitize the college community & local populace about the hazards of single use plastic.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: — C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College presents a distinctive picture as a melting pot of different socio-economic, religious communities and other diversities. This necessitates an approach of inclusivity with harmony and tolerance as the defining principle. The college has put premium on imparting quality education with thrust on equity and access. Through day-to-day interaction and organization of events, students are sensitized about gender discrimination, sexual harassment, ragging, social discrimination etc. To achieve this end, the Anti-sexual Harassment committee, and the Equal opportunities cell have been operational under the IQAC . It is a shining outcome of their effort that not a single untoward incident has been reported in the academic year Through the EOC the students are informed about and encouraged to take advantages of various entitlements provided by the Constitution and the state government to empower them to realize their true potential undeterred by historical baggage that they carry. International women's day was observed on the 8th of march, 2022, Dowry abolition awareness campaign was organized by the N.S.S. Students come from adjoining states as well. The teachers adopt a bilingual and at times a multilingual approach in pedagogy in order to reach out to a larger audience. Ramps have been constructed to make the campus disabled friendly.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees are sensitized towards values, rights, duties and responsibilities as aware citizen of India. To this end, the independence and republic day are celebrated with fanfare and gaiety where the values enshrined in the constitution are remembered and the stake holders are exhorted to live up the ideals that our freedom fighters sacrificed their lives for. Further, constitution day was observed on 26th November, when we renewed our pledge to imbibe the constitutional values in our lives. Voter awareness programmes are undertaken from time to time

to encourage adult franchise and fulfill this constitutional obligation. The EOC of the college endeavors to inform all the stake holders of the values of equality of gender and the entitlements provided to students who come from different sections & diverse backgrounds. International women's day, dowry abolition awareness programme, world population day were commemorated to promote the important constitutional objective of gender equality. World environment day was celeberated on 5th of june to promote environmental consciousness which is also a defining purpose of our constitutional responsibilities as a citizen of India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1kRiGE-n12n73FBBtuSvGeVnJAm1YAuCD/edit?usp=share_link&ouid=106555833258886889797&rtpof=true&sd=true
Any other relevant information	https://drive.google.com/drive/folders/1VeCSDrDPWHO2FBm8TKTO4zOaQnXj94go?usp=share_link

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

D.S.College celebrates/organizes national and internation commemorative days, events and festivals each year. Independence and Republic days are celeberated with traditional fervor and gaiety to inculcate a sense of patriotism and national pride among the employees and staudents. The National Cadet Corps(NCC) presents guard of honor to the head of the institution .Its might is on full display in the form of parade which symbolize a battle ready youth trained with military knowhow . The N.S.S undertakes tree plantation on these occasions. On teacher's day students put up show to express their love and gratitude for their teachers and rememeber Dr Sarvapalli Radhakrishnan. The college commemeorates international women's Day on 8th of March to dwell upon the issues of gender inequality and to acknowledge the efforts taken by women to manage their personal and professional life and their contribution to society. World Environment Day is observed on 5th of june to spread awareness about environmental issues. Tree plantation drive is also undertaken . The National youth week is observed by the units of NSS where in a plethora of activities are undertaken involving the society to create a positive impact on society. The college foundation day is celebrated on 1st of August to remember the life and ethos of the noted socal worker and founder of the college Shri Darshan Sah. World population day is observed on 11th of july to discuss various population related issues and their plausible solutions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
Best Practice I

Title of the practice: IT Empowerment of the Institution

Objective: Bringing efficiency and transparency in the working of
Institution.

Context: Corona pandemic revealed importance of digital pedagogy.

The Practice: The IQAC conducted a two-day workshop from 30th
September to 1st of , 2021 for staff to make them better
acquainted with the ICT tools and enable their use in teaching –
learning process.

Evidence of success: The workshop was effective in enrichment of
IT knowhow. The members later on widely used them in their
orientation/ Refresher programmes as well as teaching - learning
process.

Problems encountered: Most staff members were not adept with usage
of digital platforms and computers.


Best Practice II

Title: Institution-Society Interface

Objective : To involve the institution in social development.

Context: Fostering personality development of students through
social interaction.
```

The Practice: The college adopted two villages namely Chilmara & Khanqa where the people were made aware about prevention of fire, the hazards of open defecation, consequences of alcohol consumption, the menace of dowry, importance of literacy through different activities like nukkar natak, door to door visits, debates, banner & poster etc. Camps were organized for health awareness.

Evidence of success : Improvement was witnessed in cleanliness, sanitation practices, toilet use etc. Pathological tests were done & medicines weredistributed involving red-cross and civil hospital.

Problems encountered : Women were hesitant. Persuasion resulted in enthusiastic participation.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/1FDT4dcWxVheZ06FOVv2TtUAWqNvA2swS/view?usp=share_link
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being the oldest and the most reputed college of the Seemanchal region, D.S.College has awarded priority to imparting quality education with thrust on equality and access. It is important to mention that the college caters to a very large volume of students. The institution boasts of highest enrollments of student in the university. The college is alsoproud to be a study center of the Indra Gandhi National Open University (IGNOU) and also the Maulana Azad National Urdu University (MANUU), Hyderabad. The Equal opportunity cell (EOC) of the college, established under the IQAC puts its emphasis on institutional inclusiveness. It endeavours to inform students of various enabling provisions of the Indian constitution. The EOC takes inititative to sensitize students to benefit from the various policies and programmes of

the state government aimed at their empowerment and bring about qualitative improvement in their academic performance. Effort is made to implement the 'Saat Nischay' programme of the state government which includes besides other entitlement the loan scheme to bring down the drop-out rate and be able to carry out their studies . We endeavour to justify the existence of college as an instiution of higher learning which serves as a bulwark against socially regressive mindsets and approaches.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Oraganising capacity building programme for both teaching and Non-teaching staff

2. Creating robust system for digital administration and greater integration of ICT based set up.

3.Enhancing the role , accuracy and time lines of information for student support.

4. Update theOnline Faculty database for faculty members. 5. Organizing workshop on Google Apps for the faculty members. .6. Constitution of Research and development cell.. 7. Conducting workshop on Research Methodology. 8. Conducting workshop on Research Ethics/ Intellectual Property Rights. 9. Promotion of research opportunities for students. 10. Establishment of a full-fledged Alumni Association and getting it registered.

11. Increasing industry-academia interface through consultancy and projects. 12. Ensuring greater participation of the students in policymaking by providing more space for their representation.